

REPORTING CODE VIOLTATIONS

as of November 2019



There are several ways for residents and visitors to quickly and easily report code violations to the City of Newport Beach. Click the link to jump to each method

- 1. <u>Report with the MyNB app</u>
- 2. <u>Report online via a browser</u>
- 3. Call the City Code Enforcement

Below are step-by-step instructions for the three methods above.

1. Report with the MyNB app. The app sends the issue directly to City staff. You

can also track the status of your request.

- a. <u>Download the MyNP app</u> from the city website or appropriate app store.
- b. Open the app



c. Select Service Request.

d. Complete User Profile or Stay Anonymous:



e. Select "Report a Code Violation" or another issue from the dropdown list:

-all Verizon 4	P 8:40 PM	🕈 74% 💼 -
<	Service Requests	
D	amaged Street Sign	
F	acility Maintenance	
G	raffiti at City Facility	
Ir	nefficient Water Use	
R	eport a Code Violation	
s	treet Light Repair	
т	raffic Signal Issues	
c	ther	
م	pp Feedback	

f. Choose a location by moving the map under the "sight":



g. Select CHOOSE PICTURE or TAKE PICTURE and Add Notes:





h. Tap SUBMIT to complete your Service Request.

2. Report online via browser

a. Use the City's website to report a violation via the online portal.



- b. Select one of the matters listed:
- c. Fill out the online form and submit:



3. Call Code Enforcement

- a. Call the City Code Enforcement department at (949) 644-3215 Monday Friday during normal business hours. Nights, weekends and holidays, call (949) 644-3717.
- b. Talk to a code enforcement officer and report the matter.
- c. The areas, associated officers and their email addresses are located at the bottom of the <u>online portal</u>.



Our thanks to CdMRA Board Member Dennis Baker for researching this information and to CdMRA Treasurer Paul Blank for compiling it