



# CITY OF NEWPORT BEACH CORONA DEL MAR BUSINESS IMPROVEMENT DISTRICT PARKING SUB-COMMITTEE AGENDA

100 Civic Center Drive, Balboa Island Conference Room, Bay 1D

Tuesday, May 8, 2018 - 11:00 AM

## *Corona del Mar Business Improvement District Parking Sub-Committee*

### **Members:**

Bernie Svalstad, CdM BID  
Scott Laidlaw, CdM BID  
Edward Hanley, CdM BID  
Jerry King, CdM RA/Library Trustees Board Member  
Lauren Kleiman, CdM RA/Planning Commissioner

### **Staff Members:**

Ben Zdeba, Associate Planner  
Chelsea Crager, Assistant Planner  
Mary Locey, Management Analyst

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The Corona del Mar Business Improvement District Parking Sub-Committee is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Corona del Mar Business Improvement District agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Business Improvement District and items not on the agenda but are within the subject matter jurisdiction of the Corona del Mar Business Improvement District. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Mary Locey, Management Analyst, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at 949-644-3031 or [mlocey@newportbeachca.gov](mailto:mlocey@newportbeachca.gov).

### **NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT**

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the City Manager's Office 24 hours prior to the scheduled meeting.

- I. **CALL MEETING TO ORDER**
- II. **ROLL CALL**
- III. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the Corona del Mar Business Improvement District Parking Subcommittee (Subcommittee). Speakers must limit comments to three minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Subcommittee has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.*

- IV. **CURRENT BUSINESS**
  - A. **Approval of Meeting Minutes**

Summary: Review of the previous meeting minutes.

Recommended Action: Subcommittee to approve the previous meeting minutes.

**B. Parking Study Update**

Summary: Subcommittee members to discuss the Parking Study project.

Recommended Action: None

**V. BOARD/COMMITTEE/COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

**VI. ADJOURNMENT**

*Next Regular Meeting June 12*

**Corona del Mar Business Improvement District  
Parking Subcommittee Meeting Minutes – March 13, 2018**

City of Newport Beach Civic Center  
Balboa Island Conference Room, 1<sup>st</sup> Floor, Bay D, 100 Civic Center Drive, Newport Beach, CA

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**I. Call Meeting to Order**

Mr. Svalstad called the meeting to order at 10:05 a.m.

**II. Roll Call**

Everyone in the room introduced themselves.

Parking Subcommittee Members Present:

Ed Hanley, CdM BID  
Scott Laidlaw, CdM BID  
Bernie Svalstad, CdM BID

City Representatives:

Chelsea Crager, Assistant Planner  
Mary Locey, Management Analyst  
Scott Peotter, Council Member

Guests:

Steffen Turoff and Tania Schleck with Walker Consultants

**III. Public Comments on Agenda Items**

Ms. Locey advised the group that Committee Member Lauren Kleiman communicated that she had a conflict with attending the 10 a.m. meetings and asked for a change in date or time. The community members present affirmed the option to delay the start of the meetings until 11 a.m.

**IV. Current Business**

**A. Approval of Minutes**

Mr. Hanley made a motion to approve the minutes from the previous meeting. The motion was seconded by Scott Laidlaw and the motion carried by the roll call vote.

**B. Parking Study Preliminary Findings**

Mr. Turoff and Ms. Schleck presented the findings of the parking counts conducted on Thursday, February 8 and Saturday, February 10. There were a total of five counts conducted using license plate recognition technology:

1. Thursday at noon
2. Thursday at 7 p.m.
3. Thursday at midnight (to capture residential parking)
4. Saturday at noon
5. Saturday at 7 p.m.

Summary of findings:

- Commercial supply includes on-street and off-street public and private lots
  - Demand exceeds the on-street supply of 429 spaces
  - Demand does not exceed the available supply of on-street and off-street spaces
  - Saturday at noon there were over 586 off-street spaces available
- Estimated blended commercial parking ratio:
  - Thursday at noon = 2.54
  - Thursday at 7 p.m. = 1.69
  - Saturday at noon = 2.55
  - Saturday at 7 p.m. = 1.88
- Preliminary findings:
  - Current commercial supply appears adequate to accommodate observed commercial demand.
  - Blended parking ratio lower than current code requirements
  - Availability of off-street parking in some locations
  - Residential streets being used for commercial demand

The discussion included thoughts on how to manage the commercial parking needs and recommending a lower parking ratio for the business district. The subcommittee will present the findings to the CdM BID Board at the March 22 meeting and discuss next steps.

V. **ADJOURNMENT**

Meeting Adjourned: 11:54 a.m.

*Ed Hanley made a motion to adjourn and Scott Laidlaw seconded the motion and the motion carried by the roll call vote.*